

Emmet County Board of Commissioners Meeting

Monday, August 8, 2022

Administrator's Report

Airport:

We will begin Phase 4 of the grant-funded groundwater testing on August 22. The schedule for drilling includes the following: Monday, 8/22 through Wednesday 8/31. The plan here is to work 10 days straight, including Saturday and Sunday, then break for a long Labor Day weekend. Tuesday, 9/6 through Friday, 9/9. Monday, 9/12 through Thursday, 9/15.

Parks & Recreation:

In the month of July, the Fairgrounds hosted 4 weddings, Election worker training, the City of Petoskey Convention, Vicenta Pages Circus, Bear Creek Fire Dept. training, P&R Car show, and five 4-H events. The second Antique Show is this coming week Aug 5th – 7th.

We have seen a slight decline in boat and passenger traffic in the Crooked River locks from last year. We are about 450 boats down from June last year. We will receive July's boating numbers mid-August. Annual and Daily passes are down from this time last year.



Headlands Park has been extremely very busy in July. Parking and crowd control is still challenging to manage with one evening Park Attendant - we are still looking to hire an additional evening park attendant. Our traffic counter has counted 12,986 vehicles visit the park since 5-21-2022. We had 7,612 cars in the month of July and that's not counting the overflow lot at Heritage Village.

Parks staff have been working to complete the Disc Golf course. The course is fully playable, temporary course signage and maps have been installed. We are looking to schedule the grand opening Wednesday, August 10th at 3:30.

We received a nice email from one of the users:

Good Morning Dave,

Thank you for your efforts in supporting the new Disc Golf course at Camp Petosega. We play a number of courses in Northern Michigan and feel this has the potential to be one of the best. I appreciate the commitment Emmet County has made to install and maintain such a nice course.

Scott



Lighthouse Bids:

Opening for the lighthouse restoration bids is scheduled for August 4th at 3:00 pm.

Bay Bluffs:

We had a site walk-through at Bay Bluffs on Monday, August 1st to go over the remaining items on the Punch List for the renovations in the existing day/dining rooms. We highlighted the areas that still need to be completed by the contractor. The contractor will provide an updated completion schedule.

ARPA:

Staff will provide an update on ARPA Grant funds and a proposed timeline at the August 18th BOC meeting.

EMS:

Bids for the Medical Debt Collection services were received July 25th, and staff will be evaluating the proposals. We will be bringing this to the board for approval at a later date.

Emmet-Charlevoix County Fair:

The Fair returns August 23-28, 2022. We are looking for volunteers to help this year. I have attached the events schedule. New to the fair this year is a corn-hole tournament on Tuesday, August 23rd, Chris Janson will headline this year's country Music Night at the Fair Wednesday, August 24th followed by two nights of Monster Truck's.

For a complete schedule of all the events visit – www.emmetchxfair.org

Planning & Zoning:

Tammy has provided us with a year-to-date summary through July 31, 2022.

Issued 231 Zoning Permits for 12 townships, 81 of those were for new single family dwellings.

Issued 94 Soil Erosion & Sedimentation Control (SESC) Permits for 16-townships, 3 villages & 1 city.

Held 7 Planning Commission meetings. Planning Commission reviewed 47 cases, approving 1 multi-family residential development with 156-units, 3 resource mining operations, 2 car washes, 2 Home Occupations, and various other site plan and special land use reviews. The PC also recommended approval of 6 Zoning Ordinance text amendments and 2 zoning map amendments. They denied 1 retail establishment. Staff also administratively reviewed and approved 3 commercial site plans.

Held 4 Zoning Board of Appeals meetings. ZBA approved 3 cases and denied 1 case.

Held 2 Sanitary Code Board of Appeals meetings. SCBOA approved 1 case and postponed a decision on the 2nd case until an engineered plan can be submitted.

Held 3 Brownfield Redevelopment Authority meetings and separately met with 2 prospective developers regarding sites within Emmet County.

Continued to enforce the Emmet County Zoning Ordinance and approvals granted by the Planning Commission and Zoning Board of Appeals. Staff issued 23 Notices of Violation (NOVs) for zoning violations and 2 NOVs for SESC violations. Worked with the Sheriff's department, property owners and excavators on resource mining operation violations and alleged violations. Visited Bliss fest site throughout the festival weekend to observe consent judgment standards.

Prepared the Draft Emmet County Parks and Recreation Five-Year Plan (2023-2027).

Senior Millage:

The senior millage was approved by the voters on the August 2, 2022 Primary Election. The proposal passed 6,525 yes and 2,895 no.

Emmet County Committee on Aging:

The Committee on Aging is now accepting applications for funds available to be used to plan, coordinate, and provide services for senior citizens within Emmet County for Year 2023. Any Public. Private for-profit or non-profit may apply. Applications can be found at www.emmetcounty.org. Deadline for applications is Wednesday, August 10th.

Finance:

A budget amendment for FY 2022 will come to you for approval at the August 18th meeting. Budget preparation for 2023 has begun.

The finance department will be bringing forward to the board the following for approval

- Updated - Credit Card Policy

- Grant Funds Policies and Procedures – this is new, required by the auditors